

APPROVED



# Boston Renaissance Charter Public School

## Minutes

### Board of Trustees

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#### **Date and Time**

Wednesday September 19, 2018 at 8:00 AM

#### **Location**

Boston Renaissance Charter Public School, Main Office Conference Room, 1st Floor, 1415 Hyde Park Ave., Hyde Park, MA

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#### **MISSION**

The mission of the Boston Renaissance Charter Public School is to nurture and develop academic, social and emotional competence while building confidence, character and citizenship among its students.

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#### **Trustees Present**

A. Kesler, B. Keith, E. Alphonse, F. Lowery, K. Williamson, L. Bispham, S. Dibinga

#### **Trustees Absent**

*None*

#### **Guests Present**

A. Buckmire, D. Warwick, Kyle McCarthy from BOARDonTRACK, Phil Littlehale

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

L. Bispham called a meeting of the board of trustees of Boston Renaissance Charter Public School to order on Wednesday Sep 19, 2018 @ 8:00 AM at Boston Renaissance Charter Public School, Main Office Conference Room, 1st Floor, 1415 Hyde Park Ave., Hyde Park, MA.

## II. Approve Minutes

### A. Approve Minutes

L. Bispham made a motion to accept June 21, 2018 Board meeting minutes.

A. Kesler seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

K. Williamson Aye

E. Alphonse Aye

L. Bispham Aye

S. Dibinga Aye

A. Kesler Aye

F. Lowery Aye

B. Keith Aye

## III. Executive Session

### A. Executive Session

Lupita B. motioned for the board to enter executive session to discuss Ms. Buckmire's performance review.

Kelly W. seconded the motion.

The board voted in favor to enter into executive session and discussed Ms. Buckmire's performance review.

## IV. Head of School Update

### A. Head of School Update

**Report by** Alexandra Buckmire

Family day was huge success. Teachers requested later start time next year so they have time in the morning to prepare before families arrive.

New Upper School Director - former BRCPS staff, returned this year to this position

Preliminary MCAS scores are in, but not yet available to share

Voices of Renaissance performed at Annual Staff Meeting for Education Commissioner and DESE. 300+ in attendance, Voices of Renaissance received standing ovation

Some last minute resignations before the school year began. A bit more than usual.

Upcoming event - First Ladies and Young Kings Mentoring Breakfast 11/16 at 9 am in the cafetorium.

## V. Finance Update

### A. Schedule a meeting to approve Audit

Phil provided update on renovations made to the school over the summer.

Audit scheduled for October 17th. Board will need to have a meeting for auditor to make presentation and to then approve the audit.

Budget review - ended last fiscal year with a surplus of \$285,000.

### B. Proposed Teacher Salary Schedule

Finance committee presented a salary proposal, which will cost \$325,000 to implement. Finance committee acknowledges that BRCPS salaries do not compete with BPS, but this is an attempt to thank staff and show they are valued.

Ms. Buckmire stated BRCPS' total compensation package (healthcare costs, daycare, etc.) makes it more competitive, but still losing staff to BPS each year. Fred L. asked about having a bonus incentive or other monetary payment to retain good talent. Ms. Buckmire stated this option was discussed, but not built into the formal salary proposal, because it will be person by person specific. Aaron K. indicated staff morale is great, but one frustration is salary. The salary proposal will help address this.

Motion to accept salary proposal from finance committee. Seconded.

Ayes: 6

Nays: 0

Abstain: 1

## **VI. Introduction to 'BoardOnTrack'**

### **A. Introduction to 'BoardOnTrack'**

Kevin from BoardOnTrack made presentation about this online portal and program the Board will implement to assist the Board's operations.

BoardOnTrack provides shared platform for all agendas, meeting packets, minutes, calendars, and task assignment features.

## **VII. Governance**

### **A. Review By-Laws**

Lupita B. and Kelly W. presented review of Bylaws and discussion of proposed changes.

Of note, proposing changes to parent representative on board (not required to be from parent advisory board and reduced membership to 1-2 parents), removing development and HR committees, and board member requirement to attend two events/school visits each year.

## **VIII. Committee Updates/Review**

### **A. Committee Update/Review**

Lupita B. proposed committees meet for 30-60 minutes at the beginning of each Board meeting.

Summary of committee membership currently:

- Finance à Edwine and Ms. Buckmire
- Academic à Aaron, Dbinga, and Ms. Buckmire
- Governance and Nomination à Fred, Lupita, Kelly
- Building à vacant

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 AM.

Respectfully Submitted,  
L. Bispham